



Last Mile Populations Lab

ORGANIZATIONAL OVERVIEW

HealthRight International empowers marginalized communities to live healthier lives, by employing a human rights-based approach and working closely with community partners to improve local capacity and advance the inclusivity of health systems.

INTERN POSITION DESCRIPTION

HealthRight interns assist staff with all tasks associated with developing and implementing programs, including identifying grant opportunities, drafting and submitting new grant proposals, reporting on current grants, collecting and analyzing data, promoting HealthRight's mission and achievements, curating the website and social media presence, advocating for the rights of marginalized communities, and assisting with special projects and the day-to-day operations of the organization. Interns work both independently and as a team, collaborating closely with HealthRight staff and academic and NGO partners. Successful candidates will have a passion for global health and human rights, an eagerness to learn, the ability to self manage in a collaborative environment, and strong writing skills. This is an ideal opportunity for students enrolled in a relevant bachelor's or master's program or recent graduates interested in program development, fundraising, and communications.

TASKS AND RESPONSIBILITIES

Interns will have the opportunity to engage in a wide variety of tasks and specialize in areas of particular interest. The below comprises a sample of intern tasks and responsibilities:

- Identify and research grant opportunities and individual donors
- Manage the pre-grant process, and contribute to proposal and report development
- Research and develop literature reviews and news briefs
- Develop content for HealthRight's website and social media presence
- Assist with events and campaigns
- Maintain the donor database
- Contribute to special projects and administrative tasks

REQUIRED QUALIFICATIONS

- Enrolled in a relevant bachelor's or master's program or recent graduate
- Excellent writing, research and organizational skills
- Proficiency in Microsoft Office
- Willingness to embrace critical feedback and strive for learning and improvement

DESIRED QUALIFICATIONS

- Experience with grant writing highly desirable
- Language skills, especially Russian, Ukrainian and Nepali
- Experience creating visual assets / web design
- Proficiency in SPSS or other data analysis software

HealthRight internships are unpaid. We will gladly support your application for university credit or outside funding.

The fall 2018 internship program will start on September 10, 2018 and end on December 7, 2018.

We will begin accepting applications for the fall program on July 9, 2018 up until August 10, 2018. To receive an application, please submit a brief email of interest, including your resume and a cover letter, to intern.coordinator@healthright.org.